

ADMINISTRATIVE NOTES

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Regional Libraries' List of Superseded Depository Documents

This issue of *Administrative Notes* contains the List of Superseded Depository Documents for Regional Libraries.

The Regional Libraries' List of Superseded Depository Documents was compiled by a committee of Regional librarians under the direction of Ridley Kessler and Gary Cornwell. This list represents a first step in addressing the unique retention and collection development responsibilities of Regional Libraries.

The publications on this list were taken from Appendix C of the *Instructions to Depository Libraries*. These publications may be discarded by all Regional libraries. Regional libraries have the option of retaining any or all of the publications on this list. Selective depository libraries will continue to refer to Appendix C of the *Instructions to Depository Libraries*.

Any questions, comments or concerns about the following list should be addressed to:

Chief, Inspection Team
U.S. Government Printing Office
Library Programs Service (SLL)
Washington, DC 20401

A 13.66/14:	0085-A-01	Pacific Northwest Forest and Range Experiment Station: Recent Publications Quarterly issues superseded by annual (A 13.66/15:P 96/yr.)
A 57.38:/list	0102-A	List of Published Soil Surveys Keep latest edition
A 68.5:	0116-B	Laws Discard if revised
A 68.6/2:	0116-A	List of Materials Acceptable for Use on Systems of REA Electrification Borrowers Looseleaf. Discard revised pages. Keep latest edition
A 68.6/4:	0116-A-02	Telecommunications Engineering and Construction Manual Looseleaf. Discard revised pages. Keep latest edition
A 68.6/5:	0116-A-03	List of Materials Acceptable for Use on Telephone Systems of REA Borrowers Looseleaf. Discard revised pages. Keep latest edition
A 77.17/4:	0026-C-01	Eastern Regional Research Center: Publications and Patents (list) Semiannual issues superseded by periodic cumulations
A 82.5:	0107	Laws Discard if revised
A 88.5:	0024-0	Laws Discard if revised
A 92.18/3:	0024-J	Livestock Slaughter Monthly issues superseded by annual
A 98.8/2:	0074-A-04	FNS (FS) Handbooks Looseleaf. Discard revised pages. Keep latest edition
A 98.15:	0074-A-01	Directory of Cooperating Agencies Looseleaf. Discard revised pages. Keep latest edition
A 101.11:	0030-A-06	Plant Quarantine Import Requirements (various countries) Discard if revised
A 110.6/2:	0021-T	Meat and Poultry Inspection Regulations Looseleaf. Discard revised pages. Keep latest edition. Monthly changes superseded by annual cumulation
A 110.8/2:	0031-C-01	Meat and Poultry Inspection Manual Looseleaf. Discard revised pages. Keep latest edition

AA 1.11:	0030-A-02	ACTION Pamphlets Discard if revised
AE 1.113:	0569	General Information Leaflet Series [previously classed as GS 4.22:] Discard if revised
AE 2.106/3:	0572-B [P] 0572-C [MF]	Code of Federal Regulations, Title 3, President [previously classed as GS 4.108/2:] Keep annual issues until super- seded by quinquennial cumulation
AE 2.110:	0575	Slip Laws [Public Laws] Discard upon receipt of <u>U.S.</u> <u>Statutes at Large</u>
AE 2.113:	0574-A-01	Codification of Presidential Pro- clamations & Executive Orders [previously classed as GS 4.113/3:] Keep latest edition. Watch in- clusive dates
C 1.8/4:	0128-A-01	Federal Meteorological Handbook Looseleaf. Discard revised pages. Keep latest compiled edition
C 1. 37:	0126-D	Telephone Directory Looseleaf. Discard revised pages
C 1.76:	0231-G-03	Commerce Business Daily Keep latest 3 months
C 3.Form:	0146-M	Forms (Census Bureau) Discard if revised or expired
C 3.24/8:	0135	Census of Manufactures: Preliminary Reports Preliminary Geographic reports superseded by C 3.24/3: Pre- liminary Industry reports super- seded by C 3.24/4:
C 3.24/12	0135	Annual Survey of Manufactures - Subject Series Loose issues superseded by bound (C 3.24:)
C 3.24/15	0135	- Special Reports Loose issues superseded by bound (C 3.24:)
C 3.31/7:	0152-B-nos	Census of Agriculture: - Preliminary and/or Advance Reports Keep final report (C 3.31/12:)
C 3.133:	0147-C	Monthly Wholesale Trade Sales and Inventories Monthly issues superseded by C 3.133/2: <u>Revised Monthly</u> <u>Wholesale Trade Sales and</u> <u>Inventories</u> (annual)

C 3.138/3:	0147-B	Monthly Retail Trade Sales and Inventories Monthly issues superseded by C 3.138/3-3: <u>Revised Monthly Retail Sales and Inventories</u> (annual)
C 3.138/4:	0147-B	Advance Monthly Retail Sales Monthly issues superseded by C 3.138/3: <u>Monthly Retail Trade and Inventories</u>
C 3.145/5:	0148-A	Census of Governments: - Preliminary Reports Keep final report (C 3.145/5:)
C 3.150:	0148	U.S. Foreign Trade Schedules Looseleaf. Discard revised pages. Keep latest edition
C 3.167/3:	0138	Monthly Product Announcements Keep current year plus previous year. Information appears later in C 3.163/3: <u>Catalog of Publications</u>
C 3.216/3:	0158	Census of Mineral Industries: - Preliminary Reports Preliminary issues superseded by final (C 3.216:)
C 3.216/4:	0158	- Subject Series Loose issues superseded by bound (C 3.216/5)
C 3.223/18:	0159-B-nos	Census of Population and Housing - Preliminary Reports Superseded by C 3.223/19: <u>Advance Reports</u>
C 3.223/19:	0159-B-nos	- Advance Reports Superseded by C 3.223/23: <u>Summary Reports....</u>
C 3.223/21:	0154	- Provisional Estimates of Social, Economic, and Housing Characteristics Superseded by data in C 3.223/8: and C 3.224/3 (PC80-1-D and HC80-1-A)
C 3.223/21-2:	0156-M-nos	- Advance Estimates of Social, Economic and Housing Characteristics Superseded by data in C 3.223/7: and C 3.224/3 (PC80-1-C and HC80-1-A)
C 3.238/4:	0148-C	National Clearinghouse for Census Data Services Address List Keep latest edition
C 3.238/5:	0148-C	Telephone Contacts for Data Users Keep latest issue

C 3.245/6:	0133-D-02	Census of Construction Industries: - Preliminary Industry Statistics Superseded by final reports (C 3.245/3:)
C 3.255/2-2:	0132-A-nos	Census of Retail Trade: - Geographic Area Statistics, Advance Reports Superseded by final reports (C 3.225/2:)
C 3.255/3-2:	0133	Census of Retail Trade: - Industry Series, Preliminary Reports Superseded by final (C 3.225/3- 2:)
C 3.256/2-2:	0132-B-nos	Census of Wholesale Trade: - Geographic Area Series, Advance Reports Superseded by final reports (C 3.256/2:)
C 3.256/3-2:	0133-B-01	Census of Wholesale Trade: - Industry Series, Preliminary Reports Superseded by final (C 3.256/3:)
C 3.257/2-2:	0132-C-nos	Census of Service Industries: - Geographic Area Series, Advance Reports Superseded by final (C 3.257/2:)
C 3.257/3-2:	0133-C-01	Census of Service Industries: - Advance Subject Reports Superseded by final (C3.257/3:)
C 3.257/3-3:	0133-C-01	Census of Service Industries: - Industry Series, Preliminary Reports Superseded by final (C3.257/3:)
C 3.262:	0148-F	Directory of Data Files Looseleaf. Discard revised pages. Keep latest compiled edition
C 13.37:	0240-A-01	NBS Publications Lists Discard if revised
C 21.3/2:	0252-A	List of Patent Classification De- finitions (Microfiche) Keep latest edition. Discard revised classes
C 21.7:	0261	Patent Laws Keep latest compiled edition
C 21.15:	0259	Manual of Patent Examining Procedures Keep latest edition
C 31.206/2:L52	0186	Legislative History of CAB Regulations Looseleaf. Discard revised pages. Keep latest edition

C 31.206/5:	0186	Uniform System of Accounts and Reports for Certified Air Carriers Looseleaf. Discard revised pages. Keep latest edition
C 31.211/3:	0179	Cumulative Index Digest Keep latest edition
C 51.13:	0188-A-04	NTIS Published Searches Keep latest issue
C 55.108/3:	0275-E	Forecasters Handbooks Discard if revised
C 55.108/5:	0275-E	National Weather Service Engineering Handbook Looseleaf. Discard revised pages. Keep latest edition
C 55.220/3:	0834-N-02	World Data Center A, Oceanography: Oceanographic Data Exchange Semiannual superseded by annual
C 55.281:	0274-A	National Climatic Center: Publications Discard if revised
C 55.309/2:	0610-A	Current Fisheries Statistics Monthly issues superseded by annual
C 61.13:	0231-B-09	Trade Opportunities Program (TOP Bulletin) Keep three months only
CAB 1.16:	0186	Regulations of CAB Looseleaf. Discard revised pages. Keep latest edition. NOTE: Agency ceased Dec. 1984, authority transferred to DOT, Jan. 1985.
CC 1.5:	0286	Laws Keep latest cumulative edition
CC 1.6/1 to CC 1.6/11	0287	FCC Rules and Regulations, Volumes 1-11 Looseleaf. Discard revised pages
CC 1.7:	0287	FCC Rules and Regulations (parts) Keep latest edition
CC 1.12/2a:	0284-A	Federal Communication Commission Reports (Weekly) Loose issues superseded by bound - second series (CC 1.12/2:)
D 1.6/4:	0306-B-01	Joint Travel Regulations-Vol.1, Members of Uniformed Services Looseleaf. Discard revised pages. Keep latest edition
D 1.6/5:	0306-C	Joint Travel Regulations-Vol.2, Civilian Personnel Looseleaf. Discard revised pages. Keep latest edition

D 1.6/8:	0306-E	DOD Directives System Quarterly Index. Keep latest issue
D 1.6/10:	0310-F	DCAA Regulations Discard if revised
D 1.13:	0303	Armed Services Procurement Regulations Keep latest edition. Revised pages issued as <u>Defense Acquisition Circulars</u> (D 1.13/3:)
D 1.13/3:	0304	Defense Acquisition Circulars (irregular) Revised pages to <u>Armed Services Procurement Regulations</u> (D 1.13:), keep for same edition. Discard revised pages
D 1.13/4:	0303	Armed Services Procurement Manuals (ASPM Series) Discard if revised
D 1.45:	0310-B	Defense Management Education and Training Catalog Keep latest issue
D 1.45/2:	0310-B	ADP Training Catalog (biennial) Keep latest issue
D 1.46/2:	0310-E-02	DCAAM, Defense Contract Audit Agency Manual (numbered) Keep latest edition
D 1.59:	0310-L	Defense Information School Catalog (annual) Keep latest issue
D 1.59/2:	0310-M	Defense Systems Management College Catalog (annual) Keep latest issue
D 1.67:	0310-M-01	Bulletin of the School of Medicine, Uniformed Services University of the Health Sciences (annual) Keep latest issue
D 1.67/2:	0310-M-01	Graduate Education Bulletin, Uniformed Services University of the Health Sciences (annual) Keep latest issue
D 2.18:	0312-D	Civilian Health and Medical Program of Uniformed Services (fact sheets) CHAMPUS FS (series) Discard if revised
D 5.210:	0315-F-03	Academic Catalog (annual) Keep latest issue
D 5.315/2:	0379-A	Summary of Chart Corrections Keep latest issue

D 5.414:	0378-H-06	National Defense University Catalog (annual) Keep latest issue
D 5.414/2:	0378-H-06	National Defense University, DOD Computer Institute NDU-DODCI Course Catalog (annual) Keep latest issue
D 7.6/2-2:	0314-A-01	Handbooks H-(series) - Microfiche Edition Keep latest edition
D 7.6/4:	0314-A	Defense Integrated Data System, DIDS Procedure Manual (15 volume set) Looseleaf. Discard revised pages. Keep latest edition of each volume
D 7.6/4-2:	0314-A-03	Standardization of Work Measurement DOD 5010.15-M Discard if revised
D 7.6/5:	0314-A-06	Defense Logistics Procurement Regulations Looseleaf. Discard revised pages Keep latest edition
D 7.6/6:	0314-A	Defense Logistics Agency Regulations, DLAR Looseleaf. Discard revised pages. Keep latest edition
D 7.6/9:	0314-A	HQM (series) Discard if revised
D 7.6/10:	0314-A	DSA-DLSC Handbooks Discard if revised
D 7.6/12:	0314-A-02	DOD Activity Address Directory (DODAAD) Keep latest edition
D 7.6/13:	0314-A-04	Defense Property Disposal Service DPDS-H (series) Discard if revised
D 7.6/14:	0314-A-05	Defense Administrative Support Center Handbooks, DASCH (series) Discard if revised
D 7.6/15:	0314-A	Milstrip: Foreign Military Sales (FMS) Customer Procedures Keep latest edition
D 7.6/16:	0314-A	Milstrip Routing Identifier Codes Keep latest edition
D 7.6/17:	0314-A	Milstrip (Military Standards Requisitioning and Issue Procedures) Keep latest edition
D7.8/9:	0314-A	HQM (series) Keep latest issue

D 7.14:	0314-G	DOD Index of Specifications and Standards Keep latest edition
D 7.14/2:	0314-G	Federal Supply Classification Listing of DOD Standardization Documents Keep latest edition
D 7.20/2:	0314-L-01	MCRL (Master Cross Reference List), C-RL-1 and C-RL-2 Keep latest edition
D 7.20/3:	0314-L-04	MCRL-1-MC (Master Cross Reference List-1-Marine Corps) Keep latest issue
D 7.28:	0314-L-07	Freight Classification Data File, Basic (Quarterly) Keep latest issue
D 7.29/3:	0314-L-05	Management Data List (ML) Basic Army (Monthly) Keep latest issue
D 7.29/4:	0314-L-02	Management Data List (ML) Basic Navy (Quarterly) Keep latest issue
D 7.29/5:	0314-L-06	Management Data List (ML) Basic Marine Corps (Quarterly) Keep latest issue
D 7.29/6:	0314-L-03	Consolidated Management Data List ML-Basic (Monthly) Keep latest issue
D 12.6:	0358	Regulations Discard if revised
D 12.8:	0358	Pamphlets Discard if revised
D 12.8/2:	0358	Technician Personnel Pamphlets Discard if revised
D 12.11:	0358-B	ANG (Air National Guard) (series) Discard if revised
D 12.12:	0358-B-01	ARNG (Army National Guard) (series) Discard if revised
D 14.9:	0320-B-02	Technical Report (TR series) Discard if revised
D 101.9/2:	0323	Army Material Development and Readiness Command Regulations (DARCOM-R series) Discard if revised
D 101.9/2-2:	0323	AMC Supplement 1 to AR (Army Regulation) (series) Discard if revised
D 101.9/3:	0323	Supply and Maintenance Command Regulations Looseleaf. Discard revised pages. Keep latest edition

D 101.9/4:	0323	Headquarters Fort McCoy Regulations Discard if revised
D 101.9/5:	0323	United States Army Recruiting Command, USAREC Regulations Discard if revised
D 101.9/6:	0323	First Army, 1A Regulations Discard if revised
D 101.12/2a:	0322-K	Soldier Support Journal (separates) Separates superseded by same article in full issue
D 101.15:	0322-A	SB (Supply Bulletins) (series) Discard if revised
D 101.16:	0322-A	SC (Supply Catalog) (series) Discard if revised
D 101.20/2:	0324-A	Army Training and Evaluation Program, ARTEP-(series) Discard if revised
D 101.22/3:	0322-A	DARCOM Pamphlets (numbered) Discard if revised
D 101.22/5:	0322-A	Supply and Maintenance Command SMC Pamphlets Discard if revised
D 101.22/6:	0327-K	Military Traffic Management Command: MTMC Pamphlets Discard if revised
D 101.24:	0324-B	Training Circulars Discard if revised
D 101.43/2:	0323-A	RPI (series) Discard if revised
D 101.93:	0322-L	Educational Services Brochure and Schedule of Courses Keep latest issue
D 103.4:	0337-B-02	Circulars (EC-series) Discard if revised
D 103.6/4:	0341	Engineers Regulations (ER-series) Looseleaf. Discard revised pages. Keep latest edition
D 105.6/4:	0325-G	U.S. Army Ordnance and Chemical Center and School Job Aids (numbered) Discard if revised
D 201.6/10:	0373	Navy Contracting Directives Keep latest edition
D 201.6/10-2:	0373	Navy Contracting Directives, Supplements Keep latest edition
D 201.11:	0372	Navy Regulations Looseleaf. Discard revised pages. Keep latest edition

D 206.7/a:	0385-D	U.S. Navy Medicine (separates) Separates superseded by same article in full issue (D 206.7:)
D 206.8/2:	0385-B	Manual of Medical Department Looseleaf. Discard revised pages. Keep latest edition
D 207.208/2:	0404	Rate Training Manuals Discard if revised
D 208.6/2:	0403-A	Naval Military Personnel Manual Looseleaf. Discard revised pages. Keep latest edition
D 301.26/12:	0421-E-04	Air University, AFROTC (text books) Keep latest edition
D 301.26/16:	0422-R-01	Air University Catalog (annual) Keep latest edition
D 301.27:	0421	Air Weather Service Manuals Discard if revised
D 301.35/5:	0421-A	Air Force Reserve Pamphlets, AFRESP (series) Discard if revised
D 301.45:	0422-B	Air Force Systems Command-Publi- cations Discard if revised
D 301.45/14-2:	0421	Air Force Systems Command- Regulations AFSCR Looseleaf. Discard revised pages. Keep latest edition
D 301.72/a:	0423-B	Driver, Traffic Safety Magazine of United States Air Force (separates) Separates superseded by same article in full issue (D 301.72/a:)
E 1.9:	0429-C	Interdisciplinary Student/Teacher Materials in Energy, the Environment, and the Economy Discard if revised
E 1.25:	0429-T-01	Information Publications, DOE/OPA- series Discard if revised
E 1.26:	0429-T-02	Conservation and Solar Applications, DOE/CS-series Discard if revised
E 1.56:	0429-T-34	Coal Conversion Systems Technical Data Book Looseleaf. Discard revised pages. Keep latest edition
E 2.17:	0438-C	Federal Energy Guidelines, FERC Reports Looseleaf. Discard revised pages. Keep latest edition

E 2.18:	0438-C-01	Federal Energy Guidelines, Status and Regulations Looseleaf. Discard revised pages. Keep latest edition
E 3.33:	0435-E-08	Energy Information Referral Directory (quarterly) Keep latest issue
E 3.39:	0435-E-08	Energy Data Contacts Finder Keep latest issue
ED 1.19:	0460-A-14	Opportunities Abroad for Educators Keep latest edition
ED 1.29/2:	0455-A-03	OSEA Program Book Looseleaf. Discard revised pages. Keep latest edition
ED 1.34:	0461-B-03	Federal Assistance for Programs Serving the Handicapped Keep latest edition (This is excerpted from the <u>Catalog of Federal Domestic Assistance</u> (PrEx 2.20:))
EP 1.8/2:	0431-J-07	Assistance Administration Manual Looseleaf. Discard revised pages
EP 1.21/7:	0431-I-39	EPA Reports Bibliography, Quarterly Abstract Bulletin Superseded by EPA Cumulative Bibliography (EP 1.21/7-2:)
EP 4.14/2:	0438-E-08	Chronological Schedule of Air Pollution Training Courses (annual) Keep latest edition
FEM 1.17/2:	0216-A-12	Emergency Management Institute, Catalog of Courses (annual) Keep latest issue
FEM 1.17/3:	0216-A-12	National Fire Academy, Catalog of Resident Courses (annual) Keep latest issue
GA 1.5/a:	0544	Decisions of the Comptroller General of the U.S. (separates) Monthly issues superseded by bound (GA 1.5:) GAO Policy and Procedures Manual for Guidance of Federal Agencies:
GA 1.6/1:	0545-G-08	- Title 1, General Accounting Office
GA 1.6/2:	0545-G-08	- Title 2, Accounting Office
GA 1.6/3:	0545-G-08	- Title 3, Audit
GA 1.6/4:	0545-G-08	- Title 4, Claims
GA 1.6/5:	0545-G-08	- Title 5, Transport
GA 1.6/10:	0545-G-08	- Introduction & Tables of Content for Titles 1-8 Looseleaf. Discard revised pages. Keep latest edition

GA 1.16/2:	0546-E	General Accounting Office Publications (semiannual) Superseded by GA 1.16/4:
GA 1.16/3:	0546-E	Monthly List of GAO Reports Superseded by GA 1.16/4:
GP 3.9:	0554	Price Lists (numbered) Keep latest edition
GP 3.17/5:	0556-A	U.S. Government Books Keep current year
GP 3.17/6:	0556-B	New Books Keep current year
GP 3.21:	0555-A	Publication Announcements Keep 6 months
GP 3.22/2:	0552-A	Subject Bibliographies, SB Series Discard if revised
GP 3.22/3:	0552-B	Publications Reference File Keep latest edition & supplement
GP 3.22/3-2:	0552-B	GPO New Sales Publications (supple- ment to PRF) Keep latest issue
GP 3.22/3-3:	0552-B	Exhausted GPO Sales Publications Reference File Keep file dated 1980 as it contains listings for 1970-1980. Subsequent files cumulate each year. Watch inclusive dates
GP 3.24:	0556-C	Inactive or Discontinued Items Keep latest issue
GP 3.26:D44/yrs.	0556-C	Instructions to Depository Libraries Looseleaf. Discard revised pages. Keep latest edition
GP 3.31:	0556-C	Needs and Offers Lists Keep latest issue
GS 1.6/5:	0558-A	Federal Procurement Regulations, FPR Circulars Looseleaf. Discard revised pages. Keep latest edition
GS 1.6/8-2:	0558-A-05	Federal Travel Regulations, GSA Bulletin A-40 Looseleaf. Discard revised pages. Keep latest edition
GS 1.6/8-3:	0558-A-05	Federal Property Management Regulations, FPMR Discard if revised
GS 1.26:	0559-E	Calendar of Interagency Courses (annual) Keep latest edition
GS 1.26/2:	0559-G	GSA Training Center, Interagency Training Program (various subjects) Keep latest edition

GS 1.29:	0580-A-03	Federal Travel Directory (monthly) Keep latest edition
GS 2.7/5:	0564-B	Federal Supply Schedule Program Guide Keep latest edition
GS 2.8:	0563	Federal Specifications Looseleaf. Discard revised pages. NOTE: Keep each specification and its amendments; discard as directed by cancellation notice, but keep the notice
GS 2.8/2:	0565	Index of Federal Specifications and Standards Keep latest edition
GS 2.8/3:	0563	Federal Standards Looseleaf. Discard revised pages
GS 2.10/6:	0565-B	GSA Supply Catalog Keep latest edition
GS 2.10/6-3:	0565-B	GSA Supply Catalog Change Bulletin Keep latest issue. Updates GS 2.10/6: Watch inclusive dates
GS 2.21/2:	0580-A-04	Federal Hotel/Motel Discount Directory (semiannual) Keep latest edition
GS 2.22:N42/	0546-B	New Item Introductory Schedule Keep latest edition and supplements
GS 4.6/3:	0569-B-01	Standard & Optional Forms Facsimile Handbook Looseleaf. Discard revised pages. Keep latest edition.
GS 11.9:	0580-B	Consumer Information Catalog (quarterly) Keep latest issue
GS 12.10:	0853-B	Automatic Data Processing Equipment Inventory in the U.S. Government Keep latest edition
GS 12.11:	0580-C-02	New Way of Saving (series) Discard if revised
HE 1.6/7:	0445-A-01	Grants Administration Manual
HE 1.6/7-2:	0445-A-01	- Circulars
HE 1.6/7-3:	0445-A	- PHS Grants Policy Memo Looseleaf. Discard revised pages. Keep latest edition
HE 1.6/8:	0445-A	Acquisition Regulation Staff Manual Looseleaf. Discard revised pages. Keep latest edition
HE 1.18/3:	0444-B	Publications Catalog, Department of Health and Human Services Note: Entries extracted from <u>Monthly Catalog</u> (GP 3.8:)

HE 1.108/2:	0486-A-04	Technical Handbook for Facilities Engineering and Construction Manual Discard if revised
HE 3.6:D63/2	0520	Social Security Rulings-Disability Looseleaf. Discard revised pages. Keep latest edition
HE 3.6/6:	0516-C	Post Entitlement Manual Looseleaf. Discard revised pages. Keep latest edition
HE 3.44:	0523-A	Social Security Rulings Quarterly issues superseded by annual (HE 3.44/2:); Annual superseded by quinquennial cumulation
HE 20.13:	0483-I	CCPM Pamphlets Discard if revised
HE 20.3008:D44	0507-H	Guidelines for Research Involving DNA Molecules Looseleaf. Discard revised pages. Keep latest edition
HE 20.3008/2:	0507-A-29	NIH Guide for Grants and Contracts Dated-Keep current year plus previous year
HE 20.3009:	0506-A	NIH Publications List Keep latest issue
HE 20.3010:	0507	Current Clinical Studies and Patient Referral Procedure (series) Discard if revised
HE 20.3015:	0507-A-24	Medical Staff Fellowship Program at the National Institutes of Health Keep latest edition
HE 20.3015/2:	0507-A-44	Summer Research Fellowship Program at the National Institutes of Health Keep latest edition
HE 20.3042:	0506-A-42	Clinical Electives for Medical and Dental Students at the National Institutes of Health, Catalog Keep latest edition
HE 20.3168/3:	0507-G-02	National Cancer Program: Publications Discard if revised
HE 20.3173/2-2:	0507-G-28	Recent Reviews, Carcinogenesis, Supplement to the Cancergrams Keep current plus previous year
HE 20.3602:	0508-D	Medical Subject Headings:
H 34/yr		- Annotated Alphabetical List
H 34/2/yr	0508-D	- Tree Structures
M 46/5/yr	0508-D	- Permuted Medical Subject Headings
		Keep latest edition of each title
HE 20.3608:	0508-K	On-Line Services Reference Manual Keep latest edition

HE 20.3609/2:	0508-J	National Library of Medicine Current Catalog Quarterly issues superseded by annual (HE 20.3609/3:); Annual superseded by quinquennial cumulation
HE 20.3609/4:	0508-H-05	National Library of Medical Audio-visuals Catalog Quarterly issues superseded by annual; (HE 20.3608/4:)
HE 20.3612:	0508-E	Index Medicus and Cumulated Index Medicus Monthly issues superseded by annual (HE 20.3612/3:); January issue of monthly edition and the first volume of cumulated edition contain 2 separate sections: Medical subject headings list of journals indexed; Bibliography of medical reviews contained in each monthly issue and the cumulated edition
HE 20.3612/2:	0508-E-01	Abridged Index Medicus Monthly issues superseded by annual (HE 20.3612/2-2:); Entries contained in Index Medicus
HE 20.3612/3-3:	0508-E	Permuted Medical Subject Headings Keep latest edition
HE 20.3612/3-4:	0508-E	Medical Subject Headings-Annotated Alphabetic List Keep latest edition. Note: Medical libraries and MEDLINE users may want to consider keeping previous editions
HE 20.3612/3-5:	0508-E	Medical Subject Headings-Tree Structures Keep latest edition
HE 20.3612/3-6:	0508-E	Medical Subject Heading-Tree Annotations Keep latest edition
HE 20.3612/3-7:	0508-E	Medical Subject Headings-Supplementary Chemical Records Keep latest issue
HE 20.3612/4:	0508-E	List of Journals Indexed in Index Medicus Also issued as Part 2 of the January issue of <u>Index Medicus</u> and in the first volume of <u>Cumulated Index Medicus</u>
HE 20.3615:	0508-F	Bibliography of the History of Medicine (annual) Annual superseded by quinquennial

HE 20.4005:	0475-B	Food and Drug Administration-Laws Discard if revised
HE 20.4010/a:	0475-H	FDA Consumer(separates) Separates superseded by same article in full issue (HE 20.4010:)
HE 20.4036/2:	0494-B-11	Parklawn Computer Center, Computer Training Courses (annual) Keep latest edition
HE 20.5011:	0486-E-04	National Health Service Corps Scholarship Program, Information Bulletin for Students of Allopathic Medicine, Osteopathic Medicine and Dentistry (annual) Keep latest edition
HE 20.6023:	0507-H-14	National Health Service Corps Scholarship Program, Applicant Information Bulletin. Discard when expires
HE 20.6209/2:	0508-G	Current Listing and Topical Index to Vital Health Statistics Series Replaced by (HE 20.6216:C 28) <u>Catalog of Publications</u> July 1980 issue
HE 20.6216:C28/yrs	0508-G	Catalog of Publications of the National Center for Health Statistics July 1980 issue is the last catalog to contain the complete cumulative listing of the Vital and Health Statistics series from 1962-1979. Current catalogs cover only the last five years. Watch inclusive dates. Keep latest edition or enough issues to have complete set if needed
HE 20.6216/2-2:	0508-N	Clearinghouse on Health Indexes Quarterly issues superseded by annual (HE 20.6212/2:)
HE 20.7021:	0504-C	Homestudy Course: Community Hygiene (series) Discard if revised
HE 20.7021/2:	0504-C	Homestudy Course: Communicable Disease Control (series) Discard if revised
HE 20.7021/3:	0504-C	Homestudy Course: Principles of Epidemiology (series) Discard if revised
HE 20.7021/3-2:	0504-C	Homestudy Course: Manuals (series) Discard if revised

HE 20.7021/4:	0504-C	Homestudy Course: Waterborne Disease Control (series) Discard if revised
HE 20.7021/5:	0504-C	Homestudy Course: Basic Mathematics (series) Discard if revised
HE 20.7021/6:	0504-C	Homestudy Course: Foodborne Disease Control (series) Discard if revised
HE 20.7021/8:	0504-C	Homestudy Course: Community Health Analysis-I (series) Discard if revised
HE 20.7021/10:	0504-C	Homestudy Course: Environmental Protection (series) Discard if revised
HE 20.7030:	0504-C	Module (series) Discard if revised
HE 20.7033:	0504-H	Computer Training Courses (annual) Keep latest edition
HE 20.7112:	0494-D-01	Registry of Toxic Effects of Chemical Substances (annual) Keep most recent edition - By the time this printed edition is published, it has been superseded by the latest issue of the quarterly microfiche edition (HE 20.7112/3:)
HE 20.7112/3:	0494-D-01	Registry of Toxic Effects of Chemical Substances (quarterly microfiche edition) Keep latest issue (each issue cumulates previous issue)
HE 20.7115:	0449-F-10	Current Bulletin (irregular) Separate preprints superseded by cumulative issues
HE 20.7117/2:	0499-F-10	NIOSH Worker Bulletin (series) Discard if revised
HE 20.8212/2:	0467-A-06	Statistical Series, Quarterly Report Series D Superseded by final annual statistics in Series E (HE 20.8212/3:)
HE 22.8/2:	0512-A-21	Medicare Hospital Manual Looseleaf. Discard revised pages. Keep latest edition
HE 22.8/3:	0512-A-23	Medicare Skilled Nursing Facility Manual Looseleaf. Discard revised pages. Keep latest edition

HE 22.8/4:	0512-A-22	Medicare Provider Reimbursement Manual Looseleaf. Discard revised pages. Keep latest edition
HE 22.8/5:	0512-A-25	Home Health Agency Manual Looseleaf. Discard revised pages. Keep latest edition
HE 22.8/6:	0512-A-25	Medicare Intermediary Manual, Pt.3, Claims Process
HE 22.8/6-2:	0512-A-25	- Medicare Part A, Intermediary Manual, Pt.2 Audits, Reimbursement, Program Administration, HCFA Pub. 13-2
HE 22.8/6-3:	0512-A-25	- Medicare Part A Intermediary Manual, Pt.1, Fiscal Administration, HCFA, Pub. 13-1(8-80)
HE 22.8/6-4:	0512-A-25	- Medicare Part A Intermediary Manual, Pt.4 Audit Procedures, HCFA Pub.13-4, (7-82) Looseleaf. Discard revised pages. Keep latest edition
HE 22.8/7:	0512-A-25	Medicare Carriers Manual, Pt.3, Claims Process, HCFA Pub.14-3, Re-Print Date (6-82)
HE 22.8/7-2:	0512-A-25	- Medicare Carriers Manual, Pt.1, Fiscal Administration, HIM 14-1(11-77)
HE 22.8/7-3:	0512-A-25	- Medicare Carriers Manual Pt. 2, Program Administration, HCFA Pub. 14-2 (7-80) Looseleaf. Discard revised pages. Keep latest edition
HE 22.8/8:	0512-A-25	HCFA Regional Office Manual, Pt. 2 Medicare, HCFA Pub. 23-2
HE 22.8/8-2:	0512-A-25	- HCFA Regional Office Manual. Pt 3, Program Integrity, HCFA Pub.23-3
HE 22.8/8-3:	0512-A-25	- HCFA Regional Manual, Pt.4, Standards and Certification Guidelines HCFA Pub. 23-4
HE 22.8/8-4:	0512-A-25	- HCFA Regional Office Manual, Pt.6 Medicaid, HCFA Pub. 23-6
HE 22.8/8-5:	0512-A-25	- HCFA Regional Office Manual, Pt.1, General HCFA Pub. 23-1 Looseleaf. Discard revised pages. Keep latest edition
HE 22.8/9:	0512-A-22	Medicare Outpatient, Physical Therapy Provider Manual, HCFA Pub. 9 Looseleaf. Discard revised pages. Keep latest edition

HE 22.8/10:	0512-A-22	State Medicaid Manual Looseleaf. Discard revised pages. Keep latest edition
HE 22.8/11:	0512-A-22	State Buy-In Manual on Supplementary Medical Insurance Enrollment, HCFA Pub. 24 Looseleaf. Discard revised pages. Keep latest edition
HE 22.8/12:	0512-A-22	Medical-Medicaid State Operations Manual, Provider Certification, HCFA Pub. 7 Looseleaf. Discard revised pages. Keep latest edition
HE 22.8/13:	0512-A-21	Medicare Renal Dialysis Facility Manual Looseleaf. Discard revised pages. Keep latest edition
HE 22.19/3:	0512-A-13	Health Care Financing: Grants for Research and Demonstration, Fiscal Year Keep latest issue
HE 22.25/2:	0512-A-27	National Listing of Providers Furnishing Kidney Dialysis and Transplant Services (annual) Keep latest edition
HE 22.28:	0512-A-22	Medicaid Action Transmittal, HCFA Pub.17 Looseleaf. Discard revised pages. Keep latest edition
HE 22.202:M46/yr	0499-J-01	Medicare/Medicaid Directory of Medical Facilities Keep latest issue. Discard revised pages.
HE 22.213:	0499-J-04	Medicare/Medicaid Directory of Medical Facilities (earlier classed as HE 22.2:M 46/3/77-2, PTS. 1.2) Looseleaf. Discard revised pages. Keep latest edition
HE 23.1210/2:	0445-L-01	Child Abuse and Neglect Research, Project and Publications Cumulated list of publications from 1965. Keep latest issue. Watch inclusive dates
HH 1.6/6:	0582-E	HUD Handbooks (numbered) Looseleaf. Discard revised pages. Keep latest edition
HH 1.6/7:	0582-E	HUD Guides (numbered) Looseleaf. Discard revised pages. Keep latest edition
HH 1.6/9:	0582-E	HUD Minimum Property Standards Keep latest edition/reprint of each title-discard revised pages

I 1.69/a:	0602-A	Decisions of the Dept. of the Interior Separate preprints superseded by bound cumulative edition (I 1.69:)
I 1.69/2:	0602-C	Index-Digest Decisions of Dept. of Interior Semiannual issues superseded by annual quinquennial and decennial cumulations
I 1.84:	0603-E	Fact Sheet Discard if revised
I 19.14/4:	0622	(New) Publications of the Geological Survey Monthly issues superseded by annual (I 19.14:)
I 19.111/a:	0619-G-26	73-Separate Maps of the National Atlas Discard if revised or upon new edition of I 19.111:
I 27.73:	0660	Historical Site (Brochures) Discard if revised
I 28.5:	0638	Lists of Publications Annual issues superseded by quinquennial cumulation
I 28.5/2:	0642	New Publications Monthly issues superseded by annual (I 28.5:)
I 28.37/a:	0639	Minerals Yearbook (preprints) Preprints superseded by annual bound volumes (I 28.37:)
I 28.37/a2:	0639	Minerals Yearbook (Separates from Vols. 2 & 3) Separates superseded by the same information in the bound volumes 2 & 3 (I 28.37:)
I 29.6:	0651	National Parks, Information Circulars
I 29.6/2:	0651	- National Seashores, Information Circulars
I 29.6/3:	0651	- National Lakeshores, Information Circulars
I 29.6/4:	0651	- National Rivers, Information Circulars
I 29.6/5:	0651	- National Scenic Trails, Information Circulars
I 29.6/6:	0651	- National Historic Sites, Information Circulars Discard if revised
I 29.21:	0650	National Monuments and Military Parks Information Circulars Discard if revised

I 29.39:	0654	National Recreational Areas, Information Circulars Discard if revised
I 29.66:	0646-B	National Parks and Landmarks Discard if revised
I 29.71:	0646-C	Camping in National Park System Keep latest edition
I 29.74:	0648-B	Historic American Building Survey Discard if revised
I 29.88/6:	0651	National Historical Parks, Information Circulars Discard if revised
I 49.6/8:	0612-E	Import/Export Manual Transmittal Letters (numbered) Looseleaf. Discard revised pages. Keep latest edition
I 49.13/4:	0616-B-01	Wildlife Leaflets (series) Discard if revised
	0613	Summary of Federal Hunting Regulations...
I 49.24/3:	0613	- Atlantic Flyway
I 49.24/4:	0613	- Central Flyway
I 49.24/5:	0613	- Pacific Flyway
I 49.24/6:	0613	- Mississippi Flyway Keep latest issue of each title
I 49.44/2:	0612-C	National Wildlife Refuges (information circulars, bird lists, etc.) Discard if revised
I 49.86:	0610-C	National Fish Hatchery (leaflets, various locations) Discard if revised
I 53.32/2:	0633-A-02	Land Sale (brochures) Keep latest issue, dated material
IC 1.Form:	0674-F	Forms Discard if revised or expired
IC 1.31:	0674-A	Public Advisories (numbered) Discard if revised
ITC 1.10:	0982-B-02	Tariff Schedules of the United States Annotated Looseleaf. Discard revised pages. Keep latest edition
ITC 1.10/2:	0982-B-01	History of the Tariff Schedules of the United States Annotated Looseleaf. Discard revised pages. Keep latest edition
J 1.5/a:	0718	Opinions of Attorney General (separate opinions) Separate preprints superseded by bound (J 1.5:)

J 1.14/8a:	0717-C-05	FBI Law Enforcement Bulletin Reprints (separates) Separates superseded by same article in full issue (J 1.14/8:)
J 21.11/2:	0723-A-01	Interim Decisions Separate preprints superseded by bound cumulative edition (J 21.11:)
Ju 6.8/b:	0740-A	Supreme Court Decisions: Individual Cases Superseded by <u>Preliminary Prints</u> (Ju 6.8/a:)
Ju 6.8/a:	0740-A	Supreme Court Decisions: Preliminary Prints Superseded by bound volumes, United States Reports (Ju 6.8:)
Ju 11.7/a2:	0742	U.S. Tax Court Reports (separates, individual issues, monthly compilations) Superseded by <u>U.S. Tax Court</u> <u>Reports</u> (Ju 11.7:)
L 1.7/9:	0745-A	ACT Career Planning Guide Series Discard if revised
L 1.48:	0762-D-10	Technical Assistance Aids (Numbered) Discard if revised
L 1.75:	0744-D-01	Public Sector Bid Calendars by Agencies (annual) Keep latest edition
L 2.114:	0768-M-02	Catalog of Seminars, Training Programs & Technical Assistance in Labor Statistics (annual) Keep latest edition
L 35.6/3-1: to /3-6:	0766	Occupational Safety & Health:..V.1 through 6 Looseleaf. Discard revised pages. Keep latest edition
L 35.11/2:	0766-J	Safe Work Practices Series Discard if revised
L 35.17:	0766-H	Policy & Program Series Discard if revised
L 35.18:	0766-I	Job Health Hazards Series Discard if revised
L 35.19:	0766-K	Safety Management Series Discard if revised
L 36.206/2:	0780	Regulations Under Title 29, Code of Federal Regulations Discard if revised
L 37.8/4:	0756-A	Interviewing Guides for Specific Disabilities Discard if revised

L 37.212:	0783-E-04	Comparison of State Unemployment Insurance Laws Looseleaf. Discard revised pages. Keep latest edition
L 38.8/2:	0644-A	Safety Manuals (numbered) Discard if revised
L 38.15:	0637-M	Fatalgrams Keep current year plus previous year
LC 1.40:	0785-H	Directory (annual) Keep latest edition
LC 3.4/2:	0802-A	Explanatory Circulars Keep latest issue of each number
LC 19.17:	0856-A-14	Address List, Regional and Subregional Libraries for the Blind and Physically Handicapped (semiannual) Keep latest edition
LC 26.7:	0823	Subject Headings Used in Dictionary Catalogs of Library of Congress and Supplements Quarterly cumulative issues superseded by annual and periodic cumulations. Keep latest edition
LC 26.7/2-2:	0823	Library of Congress Subject Headings Weekly Lists Weekly issues superseded by quarterly cumulative issues, annual and periodic cumulations (LC 26.9:)
LC 26.9/2:	0821	Library of Congress Classifications, Additions and Changes Quarterly issues superseded by periodic cumulations (revised editions) for each class (LC 26.9:)
LC 30.22:	0815-E	CONSER Tables Looseleaf. Discard revised pages. Keep latest edition
LC 30.23:	0815-D	National Level Bibliographic Records Looseleaf. Discard revised pages. Keep latest edition
LR 1.8/6:	0826	Classified Index of National Labor Relations Board Decisions and Related Court Decisions Keep until superseded by cumulative edition

LR 1.8/6-2:	0826	Classified Index of Decisions of Regional Directors of National Labor Relations Board In Representation Proceedings Keep until superseded by cumulative edition
LR 1.8/7:	0826	Classification Outline for Decisions of NLRB and Related Court Decisions Keep latest edition
LR 1.8/8:	0826-B	Classified Index of Dispositions of ULP Charges by the General Counsel of the National Labor Relations Board Keep until superseded by cumulative edition
LR 1.15/2:	0826-C	Weekly Summary of NLRB Cases Weekly digest superseded by bound volumes of <u>Decisions and Orders</u> (LR 1.8:)
NAS 1.6/2:	0830-N	Procurement Regulations Keep latest edition. Revised pages issued as <u>Procurement Regulations Directives</u> (NAS 1.6)
NAS 1.6/3:	0830-N	Procurement Directives Revised pages for <u>Procurement Regulations</u> (NAS 1.6/2:), keep for same edition. Discard revised pages
NAS 1.9/5:	0830-K	Scientific and Technical Aerospace Reports-Cumulative Indexes Semiannual issues superseded by annual
NAS 1.18/2:	0830-F	Index to Management Issuances Keep latest edition
NAS 1.18/3:	0830-F	Petition to Patent Waiver, NHB 5599.1 Looseleaf. Discard revised pages. Keep latest edition
NAS 1.21:7051	0830-J-07	NASA Thesaurus: Volume 1 & Volume 2 Keep latest edition and latest cumulative supplement.
NAS 1.53:	0830-H-05	Announcement of Opportunities for Participation in (Various Projects), AO-(series) Dated. Discard when expires or after 6 months
NCU 1.6/a:	0527	Advance Copy Proposed Rules and Regulations Discard when final copy published in <u>Regulations, Rules</u> (NCU 1.6:)

NCU 1.9/2:	0527-F	Annual Statistics Discard when final revised data is published in NCUA <u>Annual Report</u> (NCU 1.1:)
NCU 1.9/3:	0527-F	Mid-Year Statistics Discard when superseded by <u>Annual Statistics</u> (NCU 1.9/2:)
NF 2.8:	0831-B-02	Application Guidelines
Ar7/3/yr.		- Artists in Education
C35/yr.		- Challenge Grants
C35/2/yr.		- New Music Performance and Chamber Music
C45/2/yr.		- Chorus
D19/2/yr.		- Dance Touring Programs
D19/3/yr.		- Dance, Mime
D48/yr.		- Design Arts
En7/yr.		- Music Ensembles
Ex7/yr.		- Expansion Arts
F71/yr.		- Folk Arts
In8/yr.		- Inter-Arts
J33/yr.		- Jazz
L71/2/yr.		- Literature
M46/yr.		- Media Arts: Film/Radio/Television
M97/yr.		- Museums
M97/7/yr.		- Music Festivals
M97/8/yr.		- Music Professional Training
Op2/2/yr.		- Opera-Musical Theater
Or1/yr.		- Orchestra
P92/yr.		- Music Program Presenters and Festivals Jazz Management and Special Projects
St2/yr.		- State Programs
T28/yr.		- Test Program of Support for Local Arts Agencies Theater
T34/2/yr.		- Theater
V82/2/yr.		- Visual Arts, Grants to Organizations
V82/3/yr.		- Visual Artists Fellowships Keep latest edition
P 1.10/5:	0839-A-02	International Mail Looseleaf. Discard revised pages. Keep latest edition
P 1.12/6:	0838-E	Postal Contracting Manual Looseleaf. Discard revised pages. Keep latest edition
P 1.12/7:	0839-A-04	Employee and Labor Relations Looseleaf. Discard revised pages. Keep latest edition
P 1.12/8:	0837-E	Postal Operations Manual Looseleaf. Discard revised pages. Keep latest edition

P 1.12/10:	0843-F	Administrative Support Manual Looseleaf. Discard revised pages. Keep latest edition
P 1.12/11:	0843-B	Domestic Mail Manual Looseleaf. Discard revised pages. Keep latest edition
P 1.12/11a:	0843-B	Domestic Mail Manual (separates) Discard if revised
P 1.31/5:	0843-C	Personnel Handbooks, Series P Looseleaf. Discard revised pages. Keep latest edition
P 1.31/6:	0843-D	Maintenance Handbook, MS-(series) Looseleaf. Discard revised pages. Keep latest edition
P 4.10:	0840	Postage Stamps of United States Looseleaf. Discard revised pages. Keep latest edition
PE 1.11:	0074-E-02	Core Curriculum Discard if revised
PM 1.8/2:	0296	Handbook of Occupational Groups and Series of Classes (irregular) Looseleaf. Discard revised pages. Keep latest edition
PM 1.14:	0294	Federal Personnel Manual: Transmittal Sheets Dated. Discard when expires
PM 1.14/2:	0294	- Bulletins, Installments & Letters Dated. Discard when expires
PM 1.14/3:	0294	- Supplements Discard if revised
PM 1.19:	0296-A	Interagency Training, Catalog of Courses Dated. Discard when expires
PM 1.19/4:	0291-G	Catalogs of Training courses (various subjects) Keep latest issue of each subject
PM 1.21:	0292	Current Federal Examination Announcements (bimonthly) Keep latest issue
PM 1.21/2:	0292	Announcement (of Examinations) Keep latest issue
PM 1.28:	0300-A	Personnel Management Series Discard if revised
PM 1.30:	0291	Position Classification Standard Looseleaf. Discard revised pages. Keep latest edition
PM 1.30/a:	0291	Position Classification Standard for General Schedule Positions, Transmittal Sheets (separates) Looseleaf. Discard revised pages. Keep latest edition

PM 1.46:	0291-H	Supervisory Training Institute, Curriculum Catalog, Fiscal Year Keep latest issue
PrEx 1.10/6:	0766-C-04	Annual National Ability Counts Contest (announcements) Keep latest issue
S 1.40/2:B96/yr.	0876-B	Guide to Doing Business with the Department of State Keep latest edition
S 1.76/3:	0888	Standardized Regulations (Govern- ment Civilians, Foreign Areas) Looseleaf. Discard revised pages. Keep latest edition
S 1.76/3-2:	0888	Maximum Travel Per Diem Allowances for Foreign Areas (monthly) Keep latest issue
S 1.114/2:	0872-A	Foreign Service Institute: Basic Language Courses Discard preliminary edition when a final edition is received.
S 1.114/3:C83/yr.	0872-A	Foreign Service Institute: FSI Schedule of Courses Keep latest edition
S 9.10:	0899	Treaties and Other International Acts Separate issues superseded by bound (S9.12:)
S 18.6/2:	0900-C-05	Procurement Regulations Looseleaf. Discard revised pages. Keep latest edition
SBA 1.14:	0901-J	Small Marketers Aids Separate issues superseded by annual (SBA 1.14/2:)
SBA 1.32:	0901-E	Management Aids Discard if revised
SBA 1.37:	0901-B-02	Pre-Solicitation Announcements, SBIR Programs Keep latest issue
SE 1.25/12:	0908-B	SEC News Digest (daily) Information appears later in <u>SEC Docket</u> (SE 1.29:); Keep current year plus previous year
SI 1.20:N21/2/yr.	0909-D	National Museum Act: Grant Programs Guidelines Keep latest edition
SI 1.44:	0910-W	Smithsonian Opportunities for Research and Study in History, Art, Science (Biennial) Keep latest edition
T 1.11/3:	0950-D	Customs Bulletin (weekly) Weekly issues superseded by bound (T. 1.11/4:)

T 17.6/3-2:	0948-A-01	Keyword Worksheet (quarterly) Keep latest edition
T 17.6/3-3:	0948-A-01	Keyword Directory (quarterly) Keep latest edition
T 17.9:	0948-A	Customs Regulations of U.S.- Revised Pages (monthly) Looseleaf. Discard revised pages. Keep latest edition
T 17.9/2:	0948	- Pt.2 Measurement of Vessels Looseleaf. Discard revised pages. Keep latest edition
T 22.19:	0961	Looseleaf Regulations System Looseleaf. Discard revised pages. Keep latest edition
T 22.19/5:	0956-A	Tobacco Tax Guide Looseleaf. Discard revised pages. Keep latest edition
T 22.23:	0957	International Revenue Bulletin Biweekly issues superseded by (T 22.25:) but only material of "permanent nature" included
T 22.25/5:	0960-A	Index-Digest Supplement System: Service 1, Income Tax Keep latest edition
T 22.25/6:	0960-A-01	Index-Digest Supplement System: Service 2, Estate and Gift Tax Keep latest edition
T 22.25/7:	0960-A-02	Index-Digest Supplement System: Service 3, Employment Tax Keep latest edition
T 22.25/8:	0960-A-03	Index/Digest Supplement System: Service 4, Excise Taxes Keep latest edition
T 22.35/3:	0964	Statistics of Income (preliminary) Loose issues superseded by final (T 22.35/2:)
T 22.49:	0946-B-01	IRS Clip-Sheet (annual) Keep latest edition
T 70.7:	0961-C	Alcohol, Tobacco, and Firearms Bulletin (quarterly) Quarterly issues superseded by annual (T 70.7/2:)
TD 2.39:	0982-G-17	National Highway Institute Bulletins (numbered) Dated. Discard when expires or after 6 months
TD 4.6:	0431-C-13	Federal Aviation Regulations (parts) Looseleaf. Discard revised pages. Keep latest edition

TD 4.6/3:	0431-C-13	Federal Aviation Regulations (volumes) Looseleaf. Discard revised pages. Keep latest edition
TD 4.8/2:	0431-C-04	Handbooks (numbered) Looseleaf. Discard if revised
TD 4.8/5:	0431-A-27	Advisory Circulars Discard if revised or cancelled. Note: Use <u>Advisory Circular Checklist</u> (TD 4.8/5: 00-2XX) to determine status
TD 4.10/4:	0431-A-15	FAA Airworthiness Directive, Biweekly Listing Keep latest issue
TD 4.11:	0431-A-09	International Notices to Airmen (biweekly) Keep latest issue
TD 4.12/2:	0431-C-05	Notices to Airman (biweekly) Keep latest issue
TD 4.12/4:	0431-C-05	Graphic Notices and Supplemental Data (quarterly) Keep latest edition
TD 4.15/3:	0431-C-02	Type Certificate Data Sheets and Specifications:
TD 4.15/4:	0431-C-02	- v.1, Single Engine Airplanes
TD 4.15/5:	0431-C-02	- v.2, Small Multiengine Airplanes
TD 4.15/6:	0431-C-02	- v.3, Large Multiengine Airplanes
		- v.4, Rotocraft, Gliders and Balloons
TD 4.15/7:	0431-C-02	- v.5, Aircraft Engines and Propellers
TD 4.15/8:	0431-C-02	- v.6, Aircraft Listing and Aircraft Engine and Propeller Listing Keep latest edition and its supplements
TD 4.24:	0431-C-15	Standard Specifications for Construction of Airports Looseleaf. Discard revised pages. Keep latest edition
TD 4.28:	0431-F-06	Acceptable Methods, Techniques and Practices: Aircraft Alternations Looseleaf. Discard revised pages. Keep latest edition
TD 4.36:	0431-A-06	Summary of Supplemental Types Certificates Looseleaf. Discard revised pages. Keep latest edition
TD 4.51:	0431-A-37	FAA Catalog of Training Courses Keep latest edition
TD 4.54:	0431-A-40	IFR and VFR Pilot Exam-o-Grams Keep latest edition

TD 4.60:	0431-C-28	Standard Instrument Approach Procedures Takeoff Minimums/ Departure Procedures Looseleaf. Discard revised pages. Keep latest edition
TD 4.309:	0431-C-18	International Flight Information Manual Keep latest edition
TD 4.310:	0431-D-03	Location Identifiers (3 times annually) Keep latest edition
TD 5.4/2:	0941-B	Navigation and Vessel Inspection Circulars (numbered) Discard if revised
TD 5.4/3:	0941-B	Boating Safety Circulars Keep current year plus previous year
TD 5.16/2:	0930-B	Coast Guard Academy Bulletin of Information Keep latest edition
TD 5.20:	0933-A	Equipment Lists Keep latest edition
TD 5.21/6:	0931-A-12	Directives, Publications and Reports Index (semiannual) Keep latest issue
TD 5.44:	0931-E	National Contingency Listing Directory: National Keep latest edition
TD 5.44:1-10	0931-E-01 to 931-E-10	National Contingency Listing Directory: Regional Keep latest edition of each region
TD 8.6/2:	0982-D-03	Federal Motor Vehicle Safety
TD 8.6/3:	0982-D-32	Standards and Regulations Looseleaf. Discard revised pages. Keep latest edition. Note: Basic edition sent as TD 8.6/2: and revised pages sent as TD 8.6/3:
TD 8.9/2:	0982-D-02	Safety Related Recall Campaign for Motor Vehicles and Motor Vehicle Equipment Quarterly issues superseded by annual
VA 1.19:	0988	VA Pamphlets Discard if revised
VA 1.20/4:	0983-A-01	VA Catalogs (numbered) Keep latest edition of each title

VA 1.58:	0985-B	Legislative Status Reports Monthly issues superseded by cumulation for 98th Congress (1984). Issues for 99th Congress do not cumulate
VA 1.63:	0983-A-08	VA Health Professional Scholarship Program, Publications Discard if revised
VA 1.69:	0983-A-04	Consolidated Address and Territorial Bulletin Keep latest edition
X/a:	0994-B[P] 0994-C[MF]	Congressional Record-Daily Daily issues superseded by bound; Do not discard daily issues until receipt of all parts and index of bound set for that volume
Y 1.2/2:	0998-A	Calendar of United States House of Representatives and History of Legislation Each issue superseded previous day's. Keep latest Monday issue for index. All daily issues superseded by final edition for session, then final edition for Congress
Y 3.C76/3:6-2	1062-C-04	Orders (numbers) Looseleaf. Discard revised pages
Y 3.C76/3:11	1062-C-07	Fact Sheets (numbered) Discard if revised
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